

INSTRUCTIONS TO APPLY FOR A THEOLOGY & RELIGIOUS STUDIES SHORT COURSE AT UNIVERSITY OF GLASGOW

These courses are provided by the University of Glasgow. If this is your first time accessing a course/programme with University of Glasgow this application activates a process where you sign up to a student account and then from the 15th January when applications close for these courses you will receive instructions to complete registering for the course. So there are two steps involved

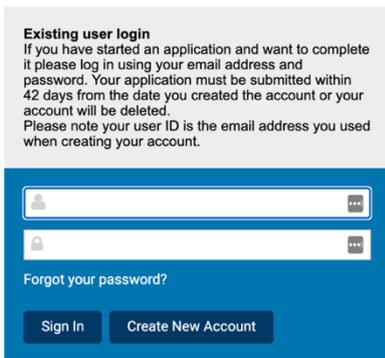
1. **Before 15th Jan apply and create a student entry account with the university.** (use the link below) You will receive notification that your application is active
2. **After the 15th Jan, complete registration and pay the required course fee.** In the week of 18th January you will receive an account access activation email that contains a student number, a temporary password and instructions for registering including payment of the particular course fee (£207.50) This puts you onto MyCampus – your own student portal. We will email you once you have completed these steps about access to the course material and online details for the first course.

STEP 1.

https://www.gla.ac.uk/study/applyonline/?CAREER=LLL&PLAN_CODES=V600-1011

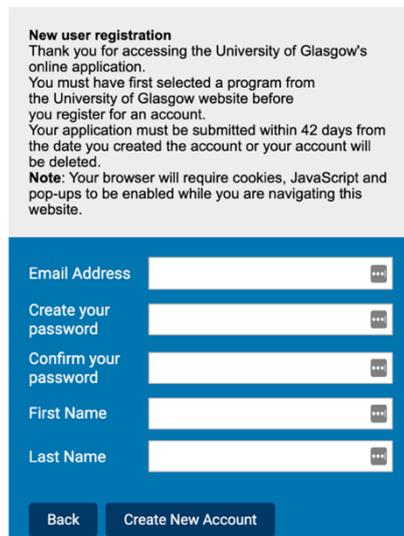
This step enrolls you as a prospective 'student' for taking an online Theology and Religious Studies short course at the University.

Existing user login
If you have started an application and want to complete it please log in using your email address and password. Your application must be submitted within 42 days from the date you created the account or your account will be deleted.
Please note your user ID is the email address you used when creating your account.



When you click on the URL link – you will be taken to this University of Glasgow page for login to an account. For first time users – click on “Create a New Account”

New user registration
Thank you for accessing the University of Glasgow's online application.
You must have first selected a program from the University of Glasgow website before you register for an account.
Your application must be submitted within 42 days from the date you created the account or your account will be deleted.
Note: Your browser will require cookies, JavaScript and pop-ups to be enabled while you are navigating this website.



It will take you to this page to set up an account. You have already selected a choice to enrol for this Short Course (TRS short course program) – so proceed to enter the required details – and click “Create a New Account”

Please note, this programme is an online programme.

Programme Selection

*Country of permanent residence

Academic Level Lifelong Learning

Programme TRS Short Courses

*Entry Date

*Mode of Study

You will be taken to this screen

Create Application

Create a new application

To create a new application please fill out the details below, if you are unable to select the program that you wish to apply for, you must return to the [University of Glasgow website](#). Your application must be submitted within 42 days otherwise your account will be deleted. Throughout your application mandatory fields are marked with an asterisk (*) and you will not be able to submit your application without these.

Programme Selection

*Country of permanent residence

Academic Level Lifelong Learning

Programme TRS Short Courses

*Entry Date

*Mode of Study

Enter details – your country of permanent residence, from the drop down list, select entry date January/2021 for this course, and part-time for mode of study. See example to the left. The Programme box is already populated for you.

Create Application

You will be directed then to this application form page (below)– where you fill out your core details. You are not required to upload any supporting documents for a TRS Short Course



APPLICATION FORM

- Welcome ✔
- Personal Details 2
- Contact Information 3
- Supporting Documents 4
- Source of Information 5
- Submit 6
- Application Overview 7



Welcome to the University of Glasgow's online application system. Please use the navigation on the left to complete all required details. Throughout your application mandatory fields are marked with an asterisk (*) and you will not be able to submit your application without these.

Please note this application portal will log you out after 40 minutes of inactivity. For this reason we advise you to 'save' your application as you progress through the form as well as moving onto the next page through the 'next step' button. If you expect to leave your computer for some time you should save your application first. If you select the log out option you will be asked if you wish save your application before you proceed to log out.

Previous Step
Save
Next Step

Applications for the following Short Courses closes on the 15th January 2021. So ensure you have completed this first step.